



STALLHOLDER APPLICATIONS

Instructions:

1. Review the Market Guidelines available on our website to ensure your application is likely to be a good fit and therefore successful.
2. Complete the information outlined below (Administrative details, Documentation, About your product/s) as fully as possible.
3. Attach copies of relevant and applicable documents (e.g. liability insurance certificate, Food Trader registration etc.)
4. Email your completed application to: cfm@castlemainefarmersmarket.org.au

Note:

All applications are waitlisted until the CFM Committee is able to assess them. This can take several weeks so it important to include all relevant information in your initial application to avoid delays. You will be notified of the outcome of your application once it has been assessed and may be asked for further clarification.

By submitting an application, you acknowledge that should your application be successful you will abide by the Market Guidelines and actively support the aims of our organisation. You also acknowledge that the acceptance of applications and allocation of stalls is at the discretion of the organisers.

Administrative details

Name:

Business or company name:

Phone:

Email address:

Address:

ABN or ACN:

Website:

Social media links:

Please indicate which market/s you are applying for:

CFM Wednesday Weekly - 2:30 to 5:30 every Wednesday: standard site fee \$35

CFM Monthly - 9:00 to 1:00 first Sunday of every month: standard site fee \$45

Note: Site fees include the \$3 VFMA charge. All successful applications are required to become members of our not-for profit organisation: the annual membership fee is \$10.

Documentation

Please attach any of the following documents relevant to your application:

1. Liability Insurance (compulsory for all stallholders)
2. VFMA accreditation
3. Food Handlers Certificate
4. Registration for kitchen
5. Foodtrader.vic.gov.au registration
6. Organic certification details

About your product/s:

Please provide clear information for each of these questions:

1. What product/s do you offer? Please details all products so we can assess your application in line with our guidelines and the current balance of stalls.
2. What other markets do you attend, if any? Are you seasonal (if so which months) or year-round?
3. Do you have any other outlets for the sale of your goods?
4. How are you directly involved in the production of your goods? Do you grow or make your entire product/produce range?
5. How are your products packaged – is it as environmentally responsible as can be within health department requirements?

6. If you are a grower, please outline your regime and chemicals you use.
7. If you are a 'specialty producer' (value-adding), where do you source your ingredients? Please provide accurate proportions of self-grown/direct from local farmers/wholesale markets/Victoria vs interstate/imported ingredients etc

Note: You may be asked to omit certain products or focus on niche products when your application is assessed. If you wish to expand your range in future, further approval will be required.